

Ed Walker  
Chairman

Cheryl Crumbley  
Vice-Chair

Karen Rowell  
Secretary

Henry Pope  
Treasurer

Jean Aycock

Quay Fuller  
Quentin T. Howell

Greg Tyson  
Derek Williams

Kevin Brown  
Counsel

Matt Poyner  
Executive Director

## Board of Directors Regular Meeting Minutes

The Development Authority of the  
City of Milledgeville and Baldwin County

Date of Meeting: August 22, 2016

Members Present: Jean Aycock, Cheryl Crumbley, Karen Rowell, Greg Tyson,  
Derek Williams

Members Absent: Quay Fuller, Quentin T. Howell, Henry Pope, Ed Walker

Staff: Matt Poyner, Amy Davis

Counsel: Kevin Brown

Others: Billy Hobbs, Johnny Westmoreland

With a quorum present at the meeting, **Vice-Chair Cheryl Crumbley** called to order the regular board meeting of the **Development Authority of the City of Milledgeville and Baldwin County** at **8:34 a.m.** on **August 22, 2016** at the **Economic Development Center.**

### I. Minutes

Minutes from the prior board meeting, held July 25, 2016, were reviewed by the board. Vice-Chairman Cheryl Crumbley opened the floor for discussion. There were no questions or comments raised by board members. A motion was made by Jean Aycock, 2<sup>nd</sup> by Greg Tyson to approve the minutes. The board voted in favor of approving the minutes as submitted.

### II. Financial Report

Executive Director Poyner gave the financial status report as of August 17, 2016. The balances in deposit accounts and loan balances were reviewed. Derek Williams noted a correction on p. 6. On the Sibley-Smith Industrial Park Bond, payments should reflect credit to interest accrued instead of principal balance. Poyner brought the quarterly budget overview to the Board's attention and advised the City monthly funding payment was received later than usual and is not reflected in the quarterly totals. The Promotions & Marketing line item is currently over the budgeted amount. Totals reflect Deep Roots expenditures and the line item will balance back out when moving forward in the fiscal year. Overall, DAMBC expenses are at 37% of FY2017 Q1 budget, 9.2% of YTD budget. Capital fund expenses on p. 9 will likely show a negative number because those expenditures are not funded by regular monthly City/County income, funded by project, SPLOST funds, etc. Cheryl Crumbley noted a correction to the quarterly budget on p. 7, date range in heading of report should reflect July through September. A motion was made by Derek Williams, 2<sup>nd</sup> by Jean Aycock to accept the financial report with corrections noted. The Board voted unanimous, motion carried.

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**III. Executive Director Report**

Existing Industry:

- BREP Overview:
  - Companies Met: 42
  - Overall Employment: 1,286
  - Overall Total Gross Annual Payroll: \$55,529,000
- Unemployment Rate for Baldwin County is 7.9%. Lowest in region is Jones County at 5.0% and highest in region is Twiggs County at 8.7%.

Milledgeville-Baldwin County Industrial Park

- T&S Hardwoods recommends that the DAMBC wait another 10 years before harvesting timber in the Park. The current value of timber per acre in the Park is \$500 per acre and estimates from the Georgia Forestry Department for planting new timber is \$300 per acre. In ten years the value of the timber will be between \$700 and \$1,000 per acre which will provide a larger margin for the DAMBC to have funds for improvements.
- Still waiting on when we will be breaking ground on work in Park.

Mega-Site:

- Attended a meeting in Savannah with the Savannah Economic Development Commission regarding issues arising with the US Corps of Engineers and permits.
- Working with local contractor to get a price to fix the electric gate into the property. The gate was fried during a recent lightning storm and needs to be fixed to keep property secured.

Fall Line Regional Development Authority (FLRDA):

- September meeting of the FLRDA will be in Irwinton.
- Board chair set up committees to review budget and policy matters of the FLRDA.

PROJECTS/RECRUITMENT (Tax Abatement Categories)								
CLASS	JOBS	INVESTMENT	ACTIVE PROJECTS	AERO	MFG	FOOD	S.S.	WARE
<b>I</b>	25 - 49	Min. \$10MM	0	0	0	0	0	0
<b>II</b>	50 - 99	\$10MM - \$100MM	2	0	2	0	0	0
<b>III</b>	100 - ∞	\$100MM - ∞	2	0	2	0	0	0

Retail:

- N/A

Continuing Education:

- N/A

Economic Roundtable:

- Meetings cancelled until September.

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Website Update:

- Google Analytics – (Please see attached)

Other:

- Participated in GEDA YP event in Atlanta with Commissioner Chris Carr.
- 2015-2016 audit with Mauldin & Jenkins has begun.
- County has requested budget for funding for 2017. **(Please see attached)**
- Adoption of revised by-laws.
- Received “Merit Award” from the Southern Economic Development Council for our website and branding package. **(Please see attached)**

Upcoming Events:

- August 23 – UGA Certification Course (Athens, GA)
- August 24 – MGEA sales team training (Macon, GA)
- September 8 – MGRC (Macon, GA)
- September 21-23 – GEDA (Savannah, GA)

**IV. New Business**

Credit Card for Amy Davis

E.D. Poyner is requesting the Board approve the addition of Amy Davis as an authorized user on the DAMBC credit card account and issuance of a credit card in her name. For operational convenience & efficiency, having a card will prevent the process to-date of Amy having to personally pay expenditures and request reimbursement. A motion was made by Derek Williams, 2<sup>nd</sup> by Karen Rowell to approve issuance of an additional DAMBC credit card to Amy Davis. None opposed, motion carried.

By-Laws

After opportunity for board members to review, E.D. Poyner is asking the revised by-laws be approved. Vice-Chairman Cheryl Crumbley opened the floor for discussion. Corrections were noted to board members’ terms expiration as follows:

Greg Tyson’s term expires in 2021

Henry Pope & Karen Rowell’s terms expire in 2024

A motion was made by Jean Aycock, 2<sup>nd</sup> by Greg Tyson to approve the by-laws with amendments to board member terms as noted. The Board voted in favor, none opposed. Motion passed.

**V. Adjourn**

There being no further business, meeting was adjourned by Vice-Chairman Crumbley at 8:59 a.m.