

Ed Walker
Vice-Chair

Karen Rowell
Secretary

Henry Pope
Treasurer

Jean Aycock

Cheryl Crumbley

Quay Fuller

Quentin T. Howell

Greg Tyson

Derek Williams

Kevin Brown
Counsel

Matt Poyner
Executive Director

Board of Directors Regular Meeting Minutes

The Development Authority of the
City of Milledgeville and Baldwin County

Date of Meeting: May 23, 2016

Members Present: Jean Aycock, Cheryl Crumbley, Chat Daniel, Henry Pope, Karen Rowell, Greg Tyson, Ed Walker

Members Absent: Merlin Fechner, Quay Fuller

Staff: Matt Poyner, Amy Davis

Others: Greg Barnes, Henry Craig, Carolyn Dallas, Paul Deen, Hank Griffeth, Billy Hobbs, Teresa Phillips, Tamara Siragusa, Laurie Wallace, Johnny Westmoreland, Dr. Clois Williams

With a quorum present at the meeting, the **Chair Chat Daniel** called to order the regular board meeting of the **Development Authority of the City of Milledgeville and Baldwin County** at **5:30 p.m.** on **May 23, 2016** at the **Economic Development Center**.

I. Minutes

Minutes from the prior board meeting, held April 25, 2016, were reviewed by the board. Chairman Chat Daniel opened the floor for discussion. There were no questions or comments raised by board members. A motion was made by Cheryl Crumbley, 2nd by Karen Rowell to approve the minutes. The board voted in favor of approving the minutes as submitted.

II. Financial Report

Treasurer Henry Pope gave the financial status report as of May 20, 2016. The balances in deposit accounts and loan balances were reviewed. Financial activity reflects expenses at 84.2% of YTD budget and 47.8% of the current quarter budget. The budget is on track to balance within the approved FY budget. A motion was made by Ed Walker, 2nd by Jean Aycock to accept the financials. The Board voted unanimously to accept the financials as presented.

III. Presentation

Teresa Phillips & Laurie Wallace gave a presentation on the Career Academy and the strategic plan with the Baldwin County Schools. (See Career Academy presentation).

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IV. Executive Director Report

Existing Industry:

- BREP surveys have begun in the community. Four companies have participated so far and the goal is to reach 100 companies by this summer.
- BREP Overview:
 - Companies Met: 4
 - Overall Employment: 822
 - Overall Total Gross Annual Payroll: \$42,440,000

Milledgeville-Baldwin County Industrial Park:

- Industrial Park sign is finishing up and landscaping should begin soon.
- Bids for entrance road to Industrial Park, entrance road landscaping, median landscape work and the Seagle site have been received. The low bid for the work was Sellers Construction with a total bid price of \$796,798.56. (Please see attached). Funding is available for the majority of the work to be completed (Please see attached) and meeting with the County to discuss SPLOST funds for the remainder of work.

Mega-Site:

- GRAD certification has been awarded by the Georgia Allies.
- Work is ongoing for the 404 permit. Will follow up with any additional findings when known.
- Meeting with T&S Hardwoods on May 25 to survey property for timber harvesting.

Fall Line Regional Development Authority (FLRDA):

- May meeting of FLRDA was cancelled due to scheduling conflicts.
- June meeting of the FLRDA will be in Milledgeville.

PROJECTS/RECRUITMENT (Tax Abatement Categories)
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CLASS	JOBS	INVESTMENT	ACTIVE PROJECTS	AERO	MFG	FOOD	S.S.	WARE
I	25 - 49	Min. \$10MM	0	0	0	0	0	0
II	50 - 99	\$10MM - \$100MM	0	0	0	0	0	0
III	100 - ∞	\$100MM - ∞	0	0	0	0	0	0

Projects / Recruitment:

- Tax abatement for Project Sparta. (Please see attached)

Retail:

- N/A

Continuing Education:

- Attended IEDC's Workforce program in Atlanta. Have submitted reimbursement to SEDC for \$500 scholarship.

Economic Roundtable:

- Meeting to be held on Thursday, May 26th.

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Website Update:

- Google Analytics – (Please see attached)
- Additionally, significant reach has been established via social media platforms of Facebook and Twitter. Total reach has increased by 271,550% over the past year and total people engaged has increased by 5,395%. Social media promotion will continue and plans are to expand marketing and branding through an electronic quarterly newsletter.

Other:

- Met with Mohawk Industries and Career Academy to discuss apprenticeship programs for Mohawk. Company is doing this in Gordon County with great success. Hope to replicate here too.
- Met with three existing industries and Career Academy to discuss opportunities for these companies. Mohawk has agreed to reach out to companies to sell benefits of program.
- Hosted a group of Germans touring Georgia at Governor's Mansion.

Upcoming Events:

- June 1 – Georgia Power presentation to Project Managers and Consultants
- June 2 – UGA EcD Financing program (Athens, GA)
- June 9 – MGRC Meeting (Macon, GA)
- June 13 – Board of Education meeting for approval of tax abatements for Sparta

V. New Business

1) Milledgeville-Baldwin County Industrial Park Bid Review

Executive Director Poyner presented the board members with details of the bids received for work on:

- Highway 22 Entrance
- Industrial Park Entrance Landscaping
- Seagle Site Mass Grading
- Highway 22 Median Landscaping

The lowest bidder was Sellers Contracting Services with a construction cost total of \$796,798.56. Discussion was had regarding funding of the four projects in relation to the applicable account balances and revenue streams. A motion was made by Ed Walker for the Board to authorize approval to proceed with the four projects and work related to the four projects, contingent upon the County's support with SPLOST funds. The motion was 2nd by Greg Tyson and Henry Pope. The Board voted in favor, no opposed. Motion carried.

2) Project Sparta Tax Abatement

Proposed tax abatement schedules on building and equipment and key project assumptions for Project Spartan were presented by E.D. Poyner to the Board. The Board reviewed and no questions or concerns were raised for discussion. Henry Pope made a motion to approve the abatement schedules as presented, 2nd by Cheryl Crumbley. Board voted in favor, none opposed. Motion carried.

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3) **Board Meeting Schedule**

E.D. Poyner made the recommendation to the Board that the board meeting time be changed to 8:30am or 12pm monthly on the 4th Monday. A motion was made by Ed Walker to change the monthly board meetings to 8:30am. Cheryl Crumbley and Henry Pope noted conflicts with their schedules. An afternoon meeting would present a challenge for Ed Walker to attend. A motion was made by Henry Pope, 2nd by Greg Tyson to postpone vote on changing the meeting time until next month's board meeting after board members have had more opportunity to consider their schedule and availability. All in favor, none opposed. Motion passed.

4) **Chairman of the Board**

E.D. Poyner announced Chairman Chat Daniel will be stepping down from the DAMBC Board of Directors effective at the end of this meeting. Vice-Chair Ed Walker will preside until appointment of a Chairman.

VI. **Adjourn**

There being no further business, Chairman Daniel called the board meeting to adjourn at 6:10pm.